Cursillo Secretariat Meeting
2 July 2024
Diocese of Harrisburg Conference Center

Attendance:
Bill Benning, Diocesan Coordinator
Fr. Ken Smith, Spiritual Advisor,
Chairpersons: Dave Marazzo, Lisa Rowe, Garrison Price, John Rossi, Bill Tully, Dave Schlegel, Alex Benner
Committee Members: Harris Kalemtis

1. Opening Prayers

2. Minutes
   Meeting minutes from 6 June 2024 were reviewed. Acceptance of the minutes was moved by John Rossi and seconded by Bill Benning, the motion was carried with a unanimous vote.

3. Treasurer's Report
   Prior year budget and upcoming year's budget proposal was presented by Dave Schlegel. No changes were suggested. Acceptance of proposal was moved by John Rossi and seconded by Garrison Price. The motion was carried with a unanimous vote.

4. Pre Cursillo
   11 women and 11 men registered for the upcoming weekends. Discussion regarding a form letter. Bill Tully will contact Tina for the letter and John Rossi will assist with the letter.

5. Cursillo
   Fr. Reid needs assistance covering his Sunday mass schedule while assisting the Cursillo weekend. Fr. Ken offered to send a priest to cover the mass. Dave Schlegel will communicate with Fr. Ken to organize coverage.
   Fr. Ken recommended sending Fr. Weary a card expressing our gratitude and prayers for his health.
   Dave Marazzo updated the list of secretariat members.

6. Post Cursillo
   Grand Ultreya 10/26: Fr. Ken will celebrate. Working to find 1 witness and 2 echoes.
   Discuss and finalize the hispanic community Grand Ultreya.
   Upcoming Ultreyas for 2024 are all scheduled.
   Plan to strongly promote the 8/12 Ultreya since it is just after the weekends.
   Acceptance of the post cursillo plan was moved by Dave Marazzo, seconded by Harris Kalemtis, and carried by unanimous vote.

7. School of Leaders
   The Fr. Mike Schmitz video presented at the most recent mens' team formation meeting was well received, found to be powerful, and created holy discussion. Garrison proposed we model SOL after this method. Content and dates for upcoming SOL's proposed.

8. Secretariat Meeting Time
   Meeting day moved to the second Thursday of the month. Time moved to 6pm. Same location.

9. Communications
   Request Ann Marie to update the website's candidate list through the summer weekends until Alex has a chance to become familiar with the site.
   Suggested that in the future multiple people have login credentials so that others can assist when the communications secretary is busy or unavailable.

10. Upcoming events
    Ultreyas as previously discussed.

11. Future Weekends
    Suggested that secretariat plan the leadership of the weekends with more notice so that teams can be formed more intentionally i.e. planning of formation meeting dates and content.
    Discussion of a possible requirement of attendance at team formation meetings.
    Rector(a) to personally invite team members and set expectations, including the meeting dates.
    Dave Marazzo will assemble a proposal on this topic to be discussed at the next meeting.

12. AOB
    Fr. Ken requested suggestions for a new assistant spiritual director to take Dcn. Amarante's position and to possibly become the spiritual advisor when Fr. Ken retires.
    Suggestions: Fr. Kyle Sahd, Dcn Tom Hewitt, Fr. Tiburtius Raja.

Next meeting will be 8 August 2024 at 6pm at the Diocesan Center.

Minutes recorded by Alex Benner, Secretary, 5 July 2024.